



PALISADE BOARD OF TRUSTEES
CONSENT AGENDA
October 28, 2025

The Consent Agenda is intended to allow the Board to spend its time on more complex items. These items are generally perceived as non-controversial and can be approved by a single motion. The public or any Board Member may ask that an item be removed from the Consent Agenda for individual consideration.

B. Minutes

- Minutes from October 14, 2025, Regular Board of Trustees Meeting

NOTE: Expenditures are not included in this Consent Agenda, as the Board of Trustees will have its next meeting on November 4, 2025 (next week). The November 4 Consent Agenda will include expenditures for three weeks instead of the regular two weeks.



**MINUTES OF THE REGULAR MEETING OF THE
PALISADE BOARD OF TRUSTEES
October 14, 2025**

The regular meeting of the Board of Trustees for the Town of Palisade was called to order at 6:00 pm by Mayor Greg Mikolai, with Trustees present: Stan Harbaugh, Sarah Matchett, Jeff Snook, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Absent was Trustee Nicole Maxwell. A quorum was declared. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Community Development Director Devan Aziz, and Finance Director Gregg Mueller.

AGENDA ADOPTION

Motion #1 by Mayor Pro-Tem Somerville, seconded by Trustee Snook, to approve the agenda as presented.

A voice vote was requested.
Motion carried unanimously.

TOWN MANAGER REPORT

Community Development Director Devan Aziz announced that one of the downtown sculptures, *Echos*, has been purchased. The sculpture will remain on display beside the Blue Pig until June 6, 2026.

Town Manager Janet Hawkinson announced that the Town of Palisade was awarded a \$50,000 grant (\$30,00 for community engagement and \$20,000 worth of technical assistance) for Peach Bowl Park “Growing Equitable Community Spaces.”

Town Manager Hawkinson went on to introduce Cassidee Shull with Colorado Association of Viticulture and Enology (CAVE), who presented the Board of Trustees with a framed poster of the 2025 Colorado Mountain Wine Festival, and announced that the bids received for the construction of the sewer project came in much higher than expected and will be going back out to bid in December.

Trustee Fox commended Town Manager Hawkinson for an excellent presentation to the Palisade Rotary and Lions Club.

CONSENT AGENDA

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- **Expenditures**

Approval of Bills from Various Town Funds – September 10, 2025 – September 30, 2025.

- **Minutes**

Minutes from the September 23, 2025, Regular Board of Trustees Meeting.

Motion #2 by Mayor Pro-Tem Sommerville, seconded by Trustee Matchett, to approve the consent agenda as presented.

A roll call vote was requested.

Yes: Mayor Mikolai, Mayor Pro-Tem Somerville, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox

No:

Absent: Trustee Maxwell

Motion carried.

NEW BUSINESS

Presentation of the DRAFT 2025 Town of Palisade Budget

Finance Director Gregg Mueller introduced the draft 2026 Town of Palisade Budget.

Motion #3 by Mayor Pro-Tem Somerville, seconded by Trustee Matchett, to set the public hearing to adopt the 2026 Town of Palisade budget for November 4, 2025.

A roll call vote was requested.

Yes: Mayor Pro-Tem Somerville, Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai

No:

Absent: Trustee Maxwell

Motion carried.

Resolution 2025-24 – 2026 Event Calendar and Blackout Dates

Town Clerk Keli Frasier reviewed the special event and blackout dates calendar.

Motion #4 by Trustee Matchett, seconded by Mayor Pro-Tem Somerville, to approve Resolution 2025-24 adopting the 2026 special event calendar and festival blackout dates.

A roll call vote was requested.

Yes: Trustee Harbaugh, Trustee Matchett, Trustee Snook, Trustee Fox, Mayor Mikolai, Mayor Pro-Tem Somerville

No:

Absent: Trustee Maxwell

Motion carried.

Sewer Pretreatment District Discussion

Town Manager Hawkinson explained that at previous work sessions, the Board of Trustees discussed creating a pretreatment District to assist existing Palisade business owners with the cost of installing required sewer pretreatment tanks.

Board members discussed ideas and concerns, including:

- The value of a pretreatment district vs a business owner needing to take out a traditional loan or pay for it in full out of pocket
- 14 existing businesses are required to do the pretreatment installation and would be assisted by the district
- The cost follows the property, not the individual
- A time limit to participate
- Mesa County requirements for the loans
- Interest rate options
- Time for repayment

DIRECTION: The consensus of the Board of Trustees was to move forward with creating a sewer pretreatment district with a 10-year repayment plan and zero interest for the installation of grease interceptors for property owners to meet wastewater requirements.

PUBLIC COMMENT

Trevor Taylor of Palisade gave a brief history of himself, encouraged the Board to identify areas on which everyone can agree, and introduced the idea of Palisade becoming a Blue Zone.

Lisa McNamera of Palisade explained that she produces a weekly event calendar and identified areas where the Tourism Advisory Board and the marketing agency can improve.

Matt Payne of Palisade commended the Board on finding alternative funding sources, apologized if some of his comments came across as harsh, and emphasized that the Tourism Advisory Board should be more economically focused.

COMMITTEE REPORTS

Mayor Pro-Tem Somerville gave a brief update on the Palisade Chamber of Commerce events, and Trustee Fox gave an update on the Palisade Rural Fire District meeting.

ADJOURNMENT

Motion #5 by Mayor Pro-Tem Somerville, seconded by Trustee Harbaugh, to adjourn the meeting at 6:36 pm.

A voice vote was requested.
Motion carried unanimously.

WORK SESSION

A work session of the Board of Trustees for the Town of Palisade began at 6:45 pm to discuss the updates to the code regarding the Tourism Advisory Board. Present were: Mayor Greg Mikolai, Stan Harbaugh, Sarah Matchett, Jeff Snook, Rick Fox, and Mayor Pro-Tem Jamie Somerville. Also in attendance were Town Manager Janet Hawkinson, Town Clerk Keli Frasier, Finance Director Gregg Mueller, Tourism Advisory Board Chairperson Juliann Adams, and Vice-Chair Ryan Robinson.



Greg Mikolai
Mayor



Keli L. Frasier, CMC
Town Clerk